



# Montemayor Britton Bender PC

CERTIFIED PUBLIC ACCOUNTANTS

**HAYS COUNTY FOOD BANK, INC.**

FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT

31 DECEMBER 2023



# Montemayor Britton Bender PC

CERTIFIED PUBLIC ACCOUNTANTS

Arturo Montemayor III CPA, President & CEO | Stacy Britton CPA, Shareholder | Sean Bender CPA, Shareholder  
Danielle Guerrero, Shareholder | Sara Carey CPA, Shareholder  
Board of Directors and Management  
Hays County Food Bank, Inc.

## INDEPENDENT AUDITOR'S REPORT

### Opinion

We have audited the accompanying financial statements of Hays County Food Bank, Inc. (HCFB), which comprise the statement of financial position as of 31 December 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of HCFB as of 31 December 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of HCFB and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about HCFB's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of HCFB's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about HCFB's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit

*Montemayor Britton Bender PC*

5 June 2024  
Austin, Texas

**HAYS COUNTY FOOD BANK, INC.**

**STATEMENT OF FINANCIAL POSITION**

**31 DECEMBER 2023**

**ASSETS**

**CURRENT ASSETS**

Cash	\$2,673,914
Investments	145,885
Donations receivable	89,397
Contributed food inventory and other	<u>25,143</u>
	2,934,339

**FIXED ASSETS**

144,873

\$3,079,212

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES**

Accounts payable and accrued liabilities	<u>\$11,904</u>
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**NET ASSETS**

Without donor restrictions	2,992,127
With donor restrictions- building fund	<u>75,181</u>
	<u>3,067,308</u>
	<u>\$3,079,212</u>

The accompanying notes are an integral part of this financial statement presentation.

# HAYS COUNTY FOOD BANK, INC.

## STATEMENT OF ACTIVITIES

YEAR ENDED 31 DECEMBER 2023

REVENUE	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Contributed food	\$2,956,817	\$0	\$2,956,817
Donations	685,288	0	685,288
Government awards	74,167	0	74,167
Investment income	<u>23,851</u>	<u>0</u>	<u>23,851</u>
	<u>3,740,123</u>	<u>0</u>	<u>3,740,123</u>
EXPENSES			
Program	3,268,395	0	3,268,395
Administrative	168,099	0	168,099
Fundraising	<u>98,809</u>	<u>0</u>	<u>98,809</u>
	<u>3,535,303</u>	<u>0</u>	<u>3,535,303</u>
CHANGE IN NET ASSETS	204,820	0	204,820
BEGINNING NET ASSETS	<u>2,787,307</u>	<u>75,181</u>	<u>2,862,488</u>
ENDING NET ASSETS	<u>\$2,992,127</u>	<u>\$75,181</u>	<u>\$3,067,308</u>

The accompanying notes are an integral part of this financial statement presentation.

## HAYS COUNTY FOOD BANK, INC.

### STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED 31 DECEMBER 2023

	<u>Program</u>	<u>Administrative</u>	<u>Fundraising</u>	<u>Total</u>
Contributed food	\$2,956,817	\$0	\$0	\$2,956,817
Payroll and related	196,476	89,308	71,446	357,230
Program supplies	41,883	0	0	41,883
Professional fees	0	26,155	0	26,155
Depreciation	20,311	2,539	2,539	25,389
Insurance	0	23,372	0	23,372
Repairs and maintenance	7,071	884	884	8,839
Utilities	4,121	1,873	1,498	7,492
Fundraising	0	0	7,273	7,273
Other	<u>41,716</u>	<u>23,968</u>	<u>15,169</u>	<u>80,853</u>
	<u>\$3,268,395</u>	<u>\$168,099</u>	<u>\$98,809</u>	<u>\$3,535,303</u>

The accompanying notes are an integral part of this financial statement presentation.

**HAYS COUNTY FOOD BANK, INC.**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED 31 DECEMBER 2023**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in net assets	\$204,820
Depreciation	25,389
Unrealized (gain)/loss	(2,682)
Change in contributed food inventory and other	1,737
Change in donations receivable	(13,114)
Change in accounts payable and accrued liabilities	<u>4,383</u>
	220,533

**CASH FLOWS FROM INVESTING ACTIVITIES**

Purchases of fixed assets	<u>(77,978)</u>
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**NET CHANGE IN CASH** 142,555

**BEGINNING CASH** 2,531,359

**ENDING CASH** \$2,673,914

The accompanying notes are an integral part of this financial statement presentation.

# HAYS COUNTY FOOD BANK, INC.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 1: ORGANIZATION

Hays County Food Bank, Inc. (HCFB) is passionately committed to improving lives through food programs, nutrition education and advocacy. Since its incorporation in 1984, food has been collected from donations and supplemental purchases and distributed to people through a network of charitable organizations and direct distributions. HCFB is primarily funded by donations and grants.

The organization prepares its financial statements in accordance with generally accepted accounting principles promulgated in the United States of America for not-for-profits. The significant accounting and reporting policies used by the organization are described subsequently to enhance the usefulness and understandability of the financial statements.

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### FINANCIAL STATEMENT PRESENTATION

Net assets, revenue, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

##### Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

##### Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor imposed restrictions are released when a restriction expires, which includes when the stipulated time has elapsed, when the stipulated purpose for which the restricted resource has been fulfilled, or both.

#### BASIS OF ACCOUNTING

HCFB uses the accrual basis of accounting. Revenue is recorded when earned and expenses are recognized when incurred.

#### INVESTMENTS

Investments consist of mutual funds with readily determinable fair values reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Investment earnings are reported as an increase in unrestricted net assets in the reporting period in which the income is recognized.



# HAYS COUNTY FOOD BANK, INC.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### REVENUE

Contributions are recognized as revenue is received or when the donor makes an unconditional promise to give to HCFB. Conditional promises to give are not recognized until all conditions upon which they depend are substantially met. Cost-reimbursement grants are recorded when the related costs are incurred. HCFB considers all receivables to be fully collectible; accordingly, no allowance for doubtful accounts has been recorded.

#### CONTRIBUTED GOODS AND SERVICES

Contributed food inventory is reflected in the accompanying statements at the estimated fair market value at date of receipt. Contributions of services are recognized if the services received create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donations. Other volunteer services that do not meet these criteria are not recognized in the financial statements.

#### ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### FIXED ASSETS

Fixed assets are carried at cost or, if donated, at the estimated fair value at the date of donation. HCFB has a policy of capitalizing, at cost, all expenditures for fixed assets in excess of \$2,500. Before 1 January 2021, expenditures for fixed assets in excess of \$500 were capitalized. Depreciation is calculated on a straight-line over the estimated useful lives of the assets ranging from 3 to 30 years.

#### FUNCTIONAL ALLOCATION OF EXPENSES

HCFB incurs some expenses that are applicable to more than one program or supporting function. Therefore, HCFB allocates common expenses between program, administrative, and fundraising. The expense categories that are allocated are payroll and related and utilities which are allocated based on estimates of time spent by staff; depreciation and repairs and maintenance, which are allocated based on estimates of space usage; and other, which is allocated based on knowledge of specific accounts and transactions.

# HAYS COUNTY FOOD BANK, INC.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### FEDERAL INCOME TAX STATUS

HCFB is a nonprofit organization exempt from Federal income taxes under Internal Revenue Code Section 501(c)(3), except to the extent it has unrelated business activities. Therefore, no provision has been made for Federal income tax in the accompanying financial statements.

#### SUBSEQUENT EVENTS

HCFB has evaluated subsequent events as of the date of the Independent Auditor's Report, the date the financial statements were available to be issued.

### NOTE 3: CONCENTRATION

As of 31 December 2023, HCFB has cash balances of approximately \$1,612,000 in excess of FDIC coverage. 84% of donations receivable were due from one donor.

### NOTE 4: INVESTMENTS

Mutual funds	<u>\$145,885</u>
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### NOTE 5: FAIR VALUE DISCLOSURES

	<u>Amount</u>	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments	<u>\$145,885</u>	<u>\$145,885</u>	<u>\$0</u>	<u>\$0</u>
Contributed food inventory	<u>\$26,880</u>	<u>\$0</u>	<u>\$26,880</u>	<u>\$0</u>

The value of contributed food inventory on hand at year-end is based on the estimated fair value of the average price per pound of food as reported by Feeding America.

### NOTE 6: CONTRIBUTED NONFINANCIAL ASSETS

HCFB recognized \$2,956,817 in contributed nonfinancial assets within revenue for donations of food. Contributed nonfinancial assets did not have donor-imposed restrictions. The contributed food was distributed to people through a network of fifty or more churches and other agencies. The contributed food is valued and reported at the estimated fair value in the financial statements based on Feeding America 2023 annual report.

# HAYS COUNTY FOOD BANK, INC.

## NOTES TO FINANCIAL STATEMENTS

### NOTE 6: CONTRIBUTED NONFINANCIAL ASSETS

At year-end, HCFB had contributed food inventory on hand of \$26,880, which is reflected on the statement of financial position.

HCFB received 14,238 hours of volunteer services during 2023 in support of its program, with an estimated value of \$425,147. However, these volunteer services do not meet the criteria for recognition in the financial statements and are therefore not included in the financial statements.

HCFB leases land held in trust by the City of San Marcos, Hays County and the San Marcos Independent School District for \$1.00 a year. The fair value of the use of this property cannot be reasonably determined; therefore, no amounts have been recognized for contributed land in the statement of activities.

### NOTE 7: LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Cash	\$2,673,914
Investments	145,885
Donations receivable	89,397
Less: donor restricted for specific purposes	<u>(75,181)</u>
	<u>\$2,834,015</u>

As part of HCFB's liquidity management, financial assets are structured to be available as general expenditures, liabilities, and other obligations come due. The policy is that monthly revenues are to cover monthly expenses. Monthly revenues and expenditures are deposited in and deducted from the organization's operating accounts.

### NOTE 8: FIXED ASSETS

Building and improvements	\$185,217
Vehicles	101,683
Furniture and equipment	121,384
Accumulated depreciation	<u>(263,411)</u>
	<u>\$144,873</u>

**HAYS COUNTY FOOD BANK, INC.**

**NOTES TO FINANCIAL STATEMENTS**

**NOTE 9: SUBSEQUENT EVENT**

In May 2024, HCFB purchased a building for \$4,500,000. HCFB executed a note payable of \$3,600,000 for the purchase, with a 306 month term and an initial interest rate of 7%. Additionally, HCFB was awarded a \$1,200,000 government grant to assist with the purchase.